

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
 VIRTUAL MEETING
 November 18, 2020 BOARD MEETING MINUTES**

Board Members Present	J. Copanas, A. Bianchetti, L. Klosowski, D. Lawless, B. Page, E. Gilligan, C. Dunham, J. Driscoll, T. Geiss, Y. Abdul-Qadir, S. Pasquale, T. Glazier, R. Raman
Board Members Absent:	J. Thomas
Also Present:	M. Cirino, D. Glance, M. Mokrzycki, A. Radin, R. Czerwiak, C. Alunio, J. Gascon Esq.
Guests:	B. Gassaway – Members of the public

The November 18, 2020, Virtual Board Meeting was called to order at 4:03 p.m.

J. Gascon gave the virtual meeting protocols.

J. Copanas asked if there were any members of the public that would like to identify themselves and address the Board.

There was one member of the public present. B. Gassaway informed the Board that he was there to listen in.

Attendance of the Board was taken – quorum is present.

The October 14th meeting minutes were reviewed, moved by R. Raman and seconded by Y. Abdul-Qadir. Roll call was taken and the minutes were approved as submitted.

D. Glance presented the **EXECUTIVE DIRECTOR’S** report. Copies of the report were distributed.

- OCRRA’s safety rating has gone up which has led to a decrease in Worker’s Compensation costs.
- OCRRA will have several long term contracts in place for 2021. A two year hauler contract will be in place. The MRF contract will be extended two years. High Acres and Seneca Meadows will have five year contracts.
- OCRRA will continue working with Camillus on the future of C & D disposal.
- There is a new CEO of Covanta. Mike Ranger was chosen as the CEO and President.
- B. Gassaway will remain OCRRA’s main contact with Covanta locally.
- Three employees have retired from OCRRA this year.
- OCRRA continues to maintain all Covid protocols.

D. Glance acknowledged Ben Gassaway from Covanta. B. Gassaway has been working with OCRRA for the past ten months.

D. Glance acknowledged C. Dunham, E. Gilligan, S. Pasquale and Y. Abdul-Qadir – all new 2020 Board members.

The **TREASURER** report was presented by B. Page. Copies of the report were distributed.

This report reflects the September 2020 data.

B. Page shared his screen with the group.

- Landfill costs were up due to the Covanta outages.
- Cash flow was down in comparison to 2019, but in line with OCRRA's figures for 2018.
- Several lease balances will be paid in the coming months.
- Tonnage data is evening out.
- Electricity revenue remains flat.
- There is a modest uptick in tipping fees over what was originally budgeted.
- Recycling costs remain high.
- Change in net position was up slightly.
- The month, year to date numbers – lower than what was budgeted revenue by approximately \$1M.
- Expenses are down by approximately \$500,000.

E. Gilligan asked for clarification of what 'Other Operating Receipts' pertained to.

M. Mokrzycki responded, "That's everything else other than the tip fees and the electric. So, there's a whole host of items in there. But the main item is metal sales from both the plant and our transfer stations. That's the largest. I would say more than well over half of that and then we also have a lot of miscellaneous income. We have some miscellaneous income from Van Buren. We have insurance recoveries from time to time. Any savings or discount programs that we have kind of get tucked into there. So all of the other stuff for the Agency is there but the metal is the most."

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by L. Klosowski. Copies of the report were distributed.

The Recycling and Operations committee met on October 21, 2020.

- Before the committee meeting, A. Radin met with new Board members to update/educate them on the MRF contract and operations.
- The committee discussed the extension of the MRF contract.
- A resolution was presented.
- The committee agreed to move the resolution to the Board for approval.
- The committee discussed the Covanta Capital Improvement Refurbishment Fund and the last of the monies available for projects.
- All Tier One projects have been completed.
- The last project, which will expend all remaining funds will be the installation of Inconel Waterwalls in the roof of the boilers.
- OCRRA is working with the Waste to Energy Engineers, HDR, for future potential projects.
- The committee discussed how the Capital Improvement Fund came to be.
- K. Lawton gave an update on the residential drop-off survey.
- D. Glance gave an update on the future of residential services.
- C. Albunio updated the committee on repairs at Rock Cut Road.
- C. Albunio updated the committee on the RFQ for engineering services.
- K. Spillane update the committee on the necessary repairs to the TANA Shredder.
- A resolution was presented.
- The committee agreed to move the resolution to the Board for approval.

D. Glance added that the Agency will be contacting the DEC to find out what kind of permit modifications would be necessary for consolidation of residential services and return to the Recycling and Operations committee for a larger discussion.

Resolution #2259 – Resolution Authorizing Further Extension of Material Recovery Facilities Contract was moved by L. Klosowski and seconded by J. Driscoll.

A friendly amendment was made to correct grammar errors in the ‘Resolved’ of the resolution.

The friendly amendment was approved 11 ayes, 0 nays, 0 abstain.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2260 – Resolution Authorizing Repairs to the TANA Diesel Shredder was moved by D. Lawless and seconded by A. Bianchetti.

There was no discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by R. Raman. Copies of the report were distributed.

The committee met on October 27, 2020.

- The committee discussed the telecommunication lines that run between Covanta and National Grid. Three lines are in need of replacement.
- The committee will discuss this item again at the November committee meeting.
- The committee discussed the status of the Murnane litigation.
- The committee discussed the insurance claims that have been submitted for damage that was done by customers to the buildings at Rock Cut Road.
- The committee discussed a five year extension with Jim Gascon and his firm.
- A resolution was presented.
- The committee agreed to move the resolution to the Board for approval.

Resolution #2261 – Resolution Authorizing Agency’s Executive Director to Retain Attorney for Legal Services for Five Years was moved by R. Raman and seconded by D. Lawless.

There was no discussion.

The resolution was adopted 10 ayes, 0 nays, 1 abstain.

The **FINANCE COMMITTEE** report was presented by D. Lawless. Copies of the report were distributed.

- The committee had one item on the agenda.
- The committee discussed the renewal of the Lease Finance proposal from M & T Bank.
- A resolution was presented.
- The committee agreed to move the resolution to the Board for approval.

Resolution #2262 – Resolution Selecting Financial Institution for Agency Lease Purchase Financing for 2021 – was moved by D. Lawless and seconded by R. Raman.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Before adjourning – T. Geiss recognized C. Albunio for her work on the Rock Cut Road project.

A. Bianchetti noted that he had toured the Rock Cut Road facility, Covanta and the Amboy compost facility. He encouraged any Board members that had not yet been, to tour the sites.

R. Raman moved to adjourn the meeting.

A collective ‘aye’ was noted and the meeting was adjourned.

The Board adjourned at 4:45 p.m.

Board Minutes were taken by R. Czerwiak