

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
 VIRTUAL MEETING
 December 9, 2020 BOARD MEETING MINUTES**

Board Members Present	J. Copanas, A. Bianchetti, L. Klosowski, D. Lawless, B. Page, E. Gilligan, C. Dunham, J. Driscoll, T. Geiss, Y. Abdul-Qadir, S. Pasquale, T. Glazier, R. Raman
Board Members Absent:	Y. Abdul-Qadir, C. Dunham
Also Present:	M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak, C. Alburnio, J. Gascon Esq.
Guests:	M. Mulhare – Members of the public

The December 9, 2020, Virtual Board Meeting was called to order at 4:03 p.m.

J. Gascon gave the virtual meeting protocols.

J. Copanas asked if there were any members of the public that would like to identify themselves and address the Board.

There was one member of the public present, M. Mulhare.

Attendance of the Board was taken – quorum is present.

The November 18th meeting minutes were reviewed, moved by R. Raman and seconded by T. Geiss. Roll call was taken and the minutes were approved as submitted.

D. Glance presented the **EXECUTIVE DIRECTOR’S** report. Copies of the report were distributed.

- This year has proved to be challenging.
- The news outlet Waste Dive has chosen the frontline waste and recycling personnel as person of the year.
- Today the Board will be considering a resolution naming OCRRA as lead agency for proposed residential services at Rock Cut Road. (RCR)
- The January Recycling and Operations committee will be discussing that topic in more detail.
- The optimization of the RCR throughput is moving forward.
- \$18 a ton is the average blended value for recycling materials.
- A. Radin continues to work with local and State government to advance the Extended Producer Responsibility.
- OCRRA has been appointed to the Waste Emissions Advisory Panel. The Agency has been advocating to directly advise the Climate Action Council.
- This is being Chaired by the Deputy Commissioner of DEC, Martin Brand.
- OCRRA’s safety mod rate has gone down, allowing for a discount to the Worker’s Compensation Policy premium for 2021.

B. Page asked if the Climate Leadership Group is just Statewide or if it includes other states in the nation.

D. Glance responded, “This is just New York State, with very strong legislatively mandated greenhouse gas emission reductions that are required by key deadlines. The council itself is comprised of 22 members. About 50% of them are from Agencies or the heads of the Agencies and then the other 50% represent Private Industry.”

The **TREASURER** report was presented by B. Page. Copies of the report were distributed.

This report reflects the October 2020 data.

B. Page shared his screen with the group.

- Tonnage is down in comparison with the last couple of years.
- Electricity prices remain low.
- Tipping fees are down approximately 5%. This is only approximately 3% lower than what was budgeted.
- Recycling costs remain high.
- Repairs and maintenance cost are up.

The **SPECIAL ADMINISTRATION COMMITTEE** update was presented by R. Raman.

The Special Administration committee met on December 9, 2020.

- The committee met at 3:00pm today.
- The committee discussed the Slate of Officers for 2021. Voting will be held during this Board meeting.
- The committee discussed purchasing ash liners. A resolution will be presented at the January Board meeting.
- The committee discussed the sale of surplus compactor equipment. The compactor is not operational and will be sold for parts. The committee unanimously agreed to present the resolution to the Board today to approve the sale.
- The committee discussed the RCR permit modification. The committee unanimously agreed to present the resolution to the Board today for approval. OCRRA's intent is to serve as lead Agency for the RCR Transfer Station permit modification.

R. Raman announced the nominees for OCRRA Board Officers 2021.

- J. Copanas for Board Chair
- B. Page for Vice Chair
- L. Klosowski for Treasurer
- R. Czerwiak for Board Secretary
- M. Cirino for Alternate Board Secretary

The virtual meeting will require all present members to fill out a ballot via email and send it directly to Agency Attorney, J. Gascon.

The meeting paused so that member could email their vote.

All ballots were received by J. Gascon and tallied.

The results were unanimous for each nominated member.

Resolution #2263 – Resolution Authorizing Executive Director to Issue Notice of Intent to Serve as Lead Agency for OCRRA's Rock Cut Road Transfer Station Permit Modification Application was moved by R. Raman and seconded by D. Lawless.

E. Gilligan asked for clarification on how residential customer would use the site.

C. Alburnio responded that residential customers with just trash and recyclables to drop off, they would use building four. They would drive in, drop their stuff off in the roll-off containers, and pull out. Those facilities are already there for them.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by R. Raman. Copies of the report were distributed.

The committee met on November 24, 2020.

- The committee discussed the Waste-to-Energy telecommunications lines. It was decided that OCRRA would invest in upgrading the system.
- The committee discussed the insurance claims from damage from customers done at RCR.
- The committee discussed the Insurance Broker. It was decided to contract with Brown and Brown for 2021.
- The committee discussed the Household Hazardous Waste renewal.
- The committee discussed the Worker's Compensation policy with PERMA. OCRRA was given a 3% incentive and received the lowest Mod rate in several years.
- The committee discussed the RCR permit modification process. The committee agreed to move forward in the process for modification.

E. Gilligan asked if OCRRA gets competitive proposals for their Insurance Broker.

R. Raman responded that OCRRA does get competitive proposals, however this year Brown and Brown submitted a proposal without a rate increase.

Resolution #2264 – Resolution Authorizing Executive Director to Hire Broker of Record to Assist in Purchasing Insurance Policies for the Agency Beginning April 1, 2021 was moved by R. Raman and seconded by J. Driscoll.

There was no discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2265 – Resolution to Amend and Extend Contract to Conduct Household Hazardous Waste Collection was moved by R. Raman and seconded by D. Lawless.

E. Gilligan asked for clarification of the Performance Bond.

J. Gascon responded, the Performance Bond is in place in the event that the contractor fails to adhere to their contractual obligations and OCRRA had a move in and either get another contractor or make arrangements to dispose of the materials ourselves. The Performance Bond protects OCRRA.

J. Gascon will confirm all insurances are sufficient for this contract.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2266 – Resolution Authorizing Executive Director to Purchase Worker’s Compensation Insurance Policy for the Agency for a One Year Period – was moved by R. Raman and seconded by T. Geiss.

There was no discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

J. Copanas asked J. Gascon to reveal the voting results.

J. Gascon announced that the Slate of Officers has been approved.

The **GOVERNANCE COMMITTEE** report was presented by J. Copanas. Copies of the report were distributed.

The committee met on November 24, 2020.

- The committee is required to meet twice a year. This is the second meeting for 2020.
- The committee met to discuss the Code of Ethics, the Governance Committee Charter, and the Governance Principle’s.
- The committee discussed the language in the Governance Committee Charter and agreed to move a resolution clarifying that language to the Board for approval. That resolution will be presented today.
- The annual Code of Ethics Training is scheduled for today. This month’s Board meeting is running late - consensus is to move the training to the January Board meeting.

Resolution #2267 – Resolution Approving Amendment to OCRRA Governance Committee Charter was moved by J. Copanas and seconded by T. Geiss.

There was no discussion.

The resolution was adopted 10 Ayes, 0 Nay, 0 Abstain

The Board collectively moved to adjourn the meeting.

A mutual ‘aye’ was noted and the meeting was adjourned.

The Board adjourned at 5:15 p.m.

Board Minutes were taken by R. Czerwiak